

CBLCA Executive Meeting
Thursday September 5th 2019

Attendees: Kevin Brewer, Brenda McCrae, Carrie Elliot, Ian McConnachie, Krystal Taylor, Rick Nelson, Emma Osgoode

Regrets: Alan Morantz, Monica Patten, Peggy McGillivray, Carl Wimmi, Amanda Martinez

1. Election paper/primer

- A group of community associations in our riding will be hosting a Federal All Candidates debate on October 10th. **ACTION: We will promote this debate to our residents in October newsletter.**
- We will not host our own candidates debate, but instead will prepare a primer identifying local issues for candidates. We need to have a small editorial group to identify key local and more broader issues, draft questions and send out to candidates for their response. **ACTION: Alan to lead small editorial group; Carrie, Ian (next week only), Kevin and Rick volunteered to be involved.** Questions to be sent to candidates by Sept 16th and responses requested back 2 weeks later. **ACTION: The questions (max. 5) and responses from candidates will be posted on our website and in a special edition newsletter in October before the federal election.**

2. Committee reports

- TTIC
 - Improving cycling and pedestrian infrastructure on Moodie Drive: A letter was sent to Councillors, MPPs and LRT Stage 2. **ACTION: Letter to be posted on our website in documents section.** No responses yet from Councillors or MPPs. LRT office has reviewed our letter and are preparing a response; also willing to meet with us late October to discuss our proposal.
 - Lakeview flooding from overflowing ditches: working group was created with Crystal Bay Community Association (Peggy and Ian from CBLCA). Letter was sent to Theresa Kavanagh (TK) requesting City to maintain these ditches. Additionally we would like a community meeting where TK and City staff could discuss this issue with residents in Lakeview and Crystal Bay. TK has a meeting Oct 4th with City Director responsible for infrastructure to discuss the issue and our specific questions and concerns. Public meeting on this issues tentatively early Dec at Ron Kolbus Centre.
 - Aero Drive Connector: a small path from Aero Drive, west of Holly Acres Rd to improve pedestrian access to new MUP to get to Bayshore transit station. This project was part of the BRT extension, but was not completed although it was in the 2012 EPR. Ian participated in a meeting with many City staff including: Bruce Kenny, Program Manager for construction projects related to BRT. City staff agreed there is a value in

this project but reported there are no funds. Their response was that this work was not mandatory as it is not in the design drawings in the 2012 EPR. City asked for more info and time to discuss with NCC, since this is NCC land. We are expecting follow-up early fall and likely have sketches of possible designs/locations. At that time, the City will likely seek our assistance to obtain more community feedback.

- Corkstown Rd Eastbound closure: City of the position to find a solution to keep Corkstown Rd open in two directions. City currently meeting with NCC on this issue. We have not directly engaged with the NCC on this issue.
- Carling Ave speeding: Monica, Rick and Ian met with a resident living on Carling Ave where a car drove into their window. The purpose of the meeting was to discuss options to reduce speeding on Carling. This resident also met with TK requesting a speed board. TK office has confirmed speed board will be placed eastbound on Carling Ave between Bedale and Corkstown Rd.
- DND update:
 - Question: any opportunity to communicate with DND admin to support proposed MUP from Carling to Robertson Rd? May need to connect with public affairs tea, at DND.
- Official Plan: OP is being drafted by June 2020. Preliminary policy directions are currently drafted “The 5 Big Moves” and the City is seeking feedback. There are currently two opportunities to provide your feedback about how Ottawa will change and grow around us, now and for years to come. We will promote these to residents in the newsletter and all exec members are encouraged to review and complete the surveys.
 - [Online polls about each of the Five Big Moves by September 16th](#)
 - [Consultation session Thursday Sept 19th, 7-9 pm at Old Forge, 2730 Carling Ave., hosted by Theresa Kavanagh](#)
- Parks and Rec
 - Susie has given her resignation from Executive. Kevin has been covering Maki scheduling and key holder agreements. We also have access to Susie’s files from Parks and Rec activities. Monica is continuing to follow-up with City re. cash in lieu funds, but has received no replies.
 - Emma has urgent need for accurate listing of current activities for website and newsletter. Kevin confirmed these during meeting.
 - Discussion: Next year we will have a Parks and Rec committee, so roles are shared and more people have working knowledge of all work within this portfolio.
 - Question about whether we are in good standing with Parks and Rec finances. The assumption is that we are, many activities had a surplus

and provided donation of these funds to CBLCA. Discussion about whether all groups using free space, as a CBLCA activity, are charging user fees and providing any donation to CBLCA; not known.

- Winter Carnival – Krystal will confirm contract for Maki booking, but not committing to leading planning of Winter Carnival.
- **ACTION: In order to support recruitment of new Chair Parks and Rec, Krystal to draft role description of Parks and Rec chair and committee members. To send to all exec for review.**

3. Community Street Party On Sept 7th

- Planning led by a group of neighbours. Party hosted on Harlowe Cres. CBLCA offering \$250 to contribute to snacks. But there are many corporate sponsors, so likely won't need CBLCA support. Tiki bar is potluck, but snacks provided. Suggest to wear a provided name tag and add "CBLCA" if you attend; this is a great chance to connect with neighbours.
- **ACTION: Krystal to create Bristol board to promote CBLCA website and Instagram account. Bring to street party.**

4. Loose parts toy box.

Neighbours have been asked to donate "loose parts" for a kids play area at the street party. Loose parts are items for unstructured play (e.g. tires, ropes, cardboard boxes, etc). There may be supplies at the end of night, discussion whether we can store some items in Maki basement for use at other events. Possible to use Parks and Rec. storage box and Maki basement storage.

5. Annual General Meeting

- Location: Nepean Sailing Club
- Proposed dates Thursdays Oct 24, Nov 7 and 21. **ACTION: Rick to confirm Thurs availability at Sailing Club to host the AGM. We can also consider Wednesdays, but may require more funds to reserve the space.** Wednesday better for many Exec members.
- Date and speaker (potential for City Official Plan). **ACTION: Kevin to ask Monica to connect with Synapcity about potential to lead facilitation about what we want to see our neighbourhood become (or not become).**
- Agenda: TBD. What is length of business meeting vs discussion? Do we invite TK and opportunity to speak? To be confirmed at next exec meeting in Oct.

6. Nominations:

- Suggest open call for new members. Discussion whether we post for all positions. All positions should be considered open, but identify positions where current executive member will be standing for (re)election. Suggest to list who is currently running for different positions.

- **ACTION: e-blast for open recruitment Fri Sept 20th , then follow-up in newsletter early October, then need to target recruitment depending on residents stepping up.**
- **ACTION: Emma to draft intro for call and share with exec to review. All to add role descriptors.**
- Known vacancies: zone rep 4, Parks and Rec chair, Secretary
- Tentative vacancies: TTIC chair, Comms chair, Treasurer
- Discussion about role for Comms committee; membership of this committee should be other committee chairs plus a few exec members to draft content vs current membership of residents that are not able to contribute content.
- Discussion about committee reports and whether these are presented at AGM. **ACTION: Kevin to ask Monica re. expectations of committee reports for AGM.**
- Suggestion to consider term length on certain positions. But this is not how we are practicing.

7. Report on membership and decision

- Deferred to next meeting due to time. **ACTION: Membership - This will be first agenda item and decision on what we will propose at the AGM will made.**

8. Other:

- CBLCA received two donations: \$855 from summer sports and \$175 from [another activity group TBC]

Next meeting: Thursday October 3rd 2019, 7-9pm, Maki House