

CBLCA Executive meeting

17 January 2018

Minutes

In attendance: Monica Patten, Peggy McGillivray, Rick Nelson, Carrie Elliott, Kevin Brewer, Emma Hancox, Ian McConnachie, Susie Crowe, Gerald Fildebrandt, Nigel Bereton

Regrets: Krystal Taylor, Carl Wimmi, Brenda McCrea

Agenda was agreed to.

The minutes of the CBLCA Executive meeting 13 December 2017 were approved with the addition of Brenda McCrea's name to those in attendance.

The Chairs of the committees provided updated on their progress:

1) Constitution committee

- a. Objectives and Addendum A were distributed in hard copy, will be considered 'final' if no further comments
- b. One comment: in objective (v), add in "City of Ottawa, NCC and other organizations..."
- c. A discussion ensued on issue of membership, it was agreed that that section will also have to be revised. For example, 3 new streets have to be added and a mention of other areas such as Crystal Bay and Rocky Point will have to be ironed out.
- d. Tasks have been divided between committee members and the next meeting of that group (07 February, TBC), will assess progress.

2) Communications committee

- a. Website: starting from scratch on a new, simpler, website.
- b. We have a 1 year package with GoDaddy (\$151/year)
- c. Emma will re-circulate the draft communications plan for comment before the next meeting
 - i. Side conversation on membership: an electronic version of the membership list should be provided to Susie/Emma before Winter Carnival.
 - ii. 2 membership lists should exist: one is paying members, one is those who receive email updates.
 - iii. Kevin & Carrie will bring a laptop/tablet to the Winter Carnival for membership list purposes.
 - iv. Susie asked for a sign/handouts that detail the benefits of a CBLCA membership. Emma will lead on this.

3) Transportation committee

- a. Many moving pieces
 - b. BRT is operational and, as expected, there are challenges with the new transitway and cars entering the bus lane off Holly Acres. OCTranspo has posted signs and security but still problems persist although improvements are noted.
 - c. Continue to have to push for a North-South crosswise on Holly Acres for cyclists.
 - d. There are errors and omissions in EPR
 - e. Committee has submitted 2 documents:
 - i. Notice of non-compliance to the EPR from 2012
 - ii. A response to the current EPR
 - f. Committee is actively engaged with other organizations such as the NCC, Ottawa-Carleton Wildlife Centre, Rideau Valley Conservation Authority
 - g. Still ongoing challenges at intersection of Moodie and Corkstown
 - h. Susie volunteered to provide her ecological expertise
 - i. Discussion on the necessity of a community wide update/meeting on transit issues, timing TBD but early spring a possibility
 - j. Idea mentioned of loading pictures of the neighbourhood, connecting to a map, onto google drive (Kevin and Peggy to collaborate)
- 4) Parks and Recreation
- a. A recent snafu with locking Maki House highlighted importance of knowledge of keys across the various activities (for example, yoga)
 - b. Skating lessons are garnering attention, 13 people already signed up
 - c. Splash Bash in June/July – Belltown, BayWard and Bayshore CA’s all interested in collaborating
 - d. Winter Carnival (28 Jan) planning going well
 - e. Susie is also working on a “how to” document, listing all the steps required to plan this annual event
 - f. Susie will be reaching out to politicians to attend (it was noted that this will include Mayor, Councillor, MPP, MP)
 - g. Police will attend with a car – they will likely canvass for a neighbourhood watch representative
- 5) Zone updates: no news to update other than issue of snowplowing companies creating mounds of snow in street. Also, no news yet on development at corner of Bedale and Carling though units in the proposed condo are for sale.
- 6) President’s Report
- a. President canvassed attendees whether we would support a joint event with the Crystal Beach Refugee Sponsorship Group to recognize their many community volunteers and to introduce the family that was sponsored. It will be a Sat or Sun afternoon likely in February or March. There are no financial commitments from CBLCA for this meeting to be held at Maki House.
 - i. Approved.
 - ii. Susie will advise City of our plans to use Maki House for this and check out availability.

- b. Also approved was the President's suggestion to pay a \$30 membership fee to belong to the Federation of Community Associations.
- 7) A theme throughout the meeting was that of membership and associated fee. This is an issue we will continue to consider over the coming months. Questions include, if our point is to raise money, how much money do we need? Are there better ways to raise money? Entrance fees to events in lieu of membership?
- 8) Susie will forward Insurance information to Monica and Kevin.
- 9) Rick will report on finances at our next meeting.
- 10) Kevin provided tips and a tutorial on using google drive/google docs. He offered to distribute his e-tutorial and answer any questions people have.
- 11) Next meeting will be 15 February.