

CBLCA Executive Meeting Minutes - February 7, 2019

Attendance: Monica Patten, Emma Osgoode, Brenda McCrea, Carrie Elliott, Allan Morantz, Krystal Taylor, Kevin Brewer, Carl Wimmi

Regrets: Ian McConnachie, Amanda Martinez, Susie Crowe, Rick Nelson

1. Welcome and President's remarks

Monica welcomed all. Shared she has had conversations with Theresa Kavanaugh; the content of these discussion to be shared during later agenda items this meeting.

2. Minutes of January 17, 2019

Approved from last meeting

3. Quick Debrief of Winter Carnival

All members shared comments and their experience from the Winter Carnival. Overall good turnout and fun was had by all.

- 24 membership renewals + 18 new members
- \$10 donations, although the opportunity to provide a donation was not well advertised and bucket was at membership table.
- \$57 total on 50/50 draw.
- This year was the first year all activities were free. It worked well, but some people were confused and seeking out tickets vs. free activities
- Indoor crafts was a good activity, music attended, lots of participation on rink
- Cleaners required Sunday evening (complaint made)

Suggestions for improvement:

- Better promotion of 50/50 draw and how to make a donation.
- Membership list accuracy and quick access to information (e.g. able to sort membership list)
- Lobby layout, best to coordinate with Scouts
- Have a large board with itinerary/schedule prominently displayed inside and outside
- Suggest to salt walking path
- Start planning earlier so everyone knows their role and less last minute scrambling.

ACTION: Monica to follow-up with Amanda re. Jeremy Roberts MPP \$100 donation

4. Parks and Rec

a) Susie's ongoing role

Susie will continue to coordinate activities at Maki House and Chair of Parks and Rec. This includes bookings and liaising with City staff on Maki activities, however she will no longer be leading event planning. She hopes events can continue, but will require other volunteer to lead events.

Monica agreed to help her recruit a 'sidekick' to support Parks and Rec work. A new social sub-committee to now fall under Communications Committee for liaising with CBLCA.

Action: Communications Committee to determine criteria for those events we want to endorse/support

b) Plans for the spring/summer

- ParticipAction Challenge: Krystal provided an overview of the [ParticipAction Better Community Challenge](#). This challenge is a community active living challenge May 31st - June 16th. Small grants to hosts activities and events are available (\$250-\$1000) plus free swag. Communities (organizations and residents) are encouraged to track time spent being active online or on an app to be considered to win prize money. Winning communities can win \$20K or \$150K grand prize nationally. Regardless of prize money, this challenge is a great way to engage community members to host activities, get active, and meet neighbours.
Discussion: Executive agreeable for CBLCA to proceed with application. **ACTION: Krystal to complete the application in collaboration with community members Dan Dubeau and Amanda Kirk-Brez by March 1st.**
- Wheel Day: Discussion about whether to host Wheel Day again this year and scheduling. Consensus to proceed with Wheel Day planning. **ACTION: Krystal will lead the coordination and planning of Wheel Day for Sunday June 2nd; to form a small planning committee and present a draft plan and budget for April executive meeting.**
Discussion: first weekend in June is the community garage sale. Proposal that Saturday is garage sale and Wheel Day is Sunday June 2nd.
- Other: Emma encouraged all CBLCA members and other events and activity leaders to post and share information on community Facebook page (e.g. promoting activities at Maki).
- **ACTION – Carrie to draft events checklist for community members seeking CBLCA support (e.g. for promotion, funds, planning, etc).**

5. Monica meeting with Theresa Kavanaugh

- Theresa hosting “pop-up coffee time” for residents (?) and community associations. Monica attended one recently.
- Discussion topics:
 - Bayshore Fieldhouse, wanting a bigger space for community to come together for prayer.
 - Grenon Street – large rental apartment being built
 - LRT bringing gentrification and intensification
 - No additional information about potential gold parking at Abbott Labs for OC Transpo
 - Bayshore community association has disbanded
 - TK staff Marlene shared she may be able to help secure a food truck to attending Wheel Day or other community events.

6. Update on new development on Carling Avenue

a) 3340-3342 Carling Ave Development

- Henry Investments (a family development firm) have proposed a 4-storey rental apartment building, 40 units. Open to consider some affordable housing, but likely more higher-end rentals. One accessible unit planned.
- Close to sidewalk but with trees along walkway in front.
- Likely not to be proposing a building close to rear of lot backing onto Stillwater Drive.
- Theresa Kavanaugh shared she has seen drawings already. Underground parking, and includes visitor parking
- Requires a zoning change
- No construction expected before fall 2019.
- Developer has to host a public meeting. Theresa K would like if CBLCA agreeable to host this meeting; would like this to happen soon. Discussion whether we want to be part and when.

Decision: We should promote, inform the community of the issues/details, and get residents there. However the city and developer should organize and host. Suggest early April. Maki House capacity 50 people. Sailing Club capacity 100 people. Lakeview school capacity.

b) No further updates on Villa Lucia property sale and proposed development.

7. Task group to consider how to spend some of CBLCA's money

- Many community members have commented that CBLCA funds should be invested in the community in surveys, AGM and other interactions.
- Allan has agreed to spearhead the development of the process
- **ACTION: Allan will review existing information and may meet with residents individually and in small groups. He will develop Terms of Reference/logic framework and consider different approaches to our decision making. To have a draft deliverable by April executive meeting for discussion.**
- Development of a committee may follow
- Discussion: we need to consider how much to spend (e.g. a little, all, some). This thinking will be included in a ToFR. Also to consider revenue generating opportunities. Suggest to have invested funds by early summer or at least an announcement.
- Past discussion that the purpose of this funding was to seek a matching grant from the City. This idea to be explored. Also to consider other ways to leverage the funds.
- We have already received many ideas, but this data needs to be analysed and we can build upon.
ACTION: Emma to share this data with Allan.
- GIC comes due in Jan 2020, \$10K. To be mindful of timelines if we need to make these funds available.
- Suggestion to divide funds up on different items to please most residents as possible. Funds to go to diverse activities: events, community building activities, infrastructure, etc.
- We are not to spend our funds on City owned property. To ask Grant who owns the Maki property (e.g. card tables, fitness equipment, etc).

8. Funding approval

- Request from Grant up to \$125 (\$55 net target and \$45 refreshments) to host Hockey Day in Canada this weekend Feb 9th. Consensus to approve these funds. This is a one-time expense approval.
ACTION: annual Parks and Rec budget required from Susie.

9. Theresa Kavanaugh at March meeting

Discussion of what we would like to discuss:

- We want her to share an overview of potential development for our community in the next 5-10 years.
- Update on our Cash in Lieu project, timing and process – basketball courts at Maki and Lakeview parks
- Road conditions...many potholes, when will they be repaired.
- How will up to 10K DND employees get to the campus? Currently only about 1500 employees, but will increase to 8K in next 2-3 years.
- Also, reminder to her that we can communicate news out to our residents
- Suggest she attend 45 minutes.
- Our own executive to have a discussion about what principles we want for development (delayed until April meeting)

10. Updates from zone reps

- Jeremy Roberts MPP has expressed interest in meeting with CBLCA. **ACTION: Monica to follow-up with Amanda about potential meeting.**

- Suggestion to have activity and event participation tracked and collected annually. This data will help plan activities, budget.
- **ACTION: Emma to follow-up with Susie re. scheduling Maki on consistent monthly Friday or Saturday evening for community-led social events.**

Next meeting:

Thursday March 7th 2019

- c) Quarterly budget report
- d) TofR for Parks and Rec and Transportation Committees
- e) Theresa Kavanaugh attending