

CBLCA Executive Meeting Minutes December 14, 2018

Present: Monica Patten, Krystal Taylor, Carl Wimmi, Rick Nelson, Susie Crowe, Emma Osgoode, Ian McConnachie, Peggy McGillivray, Brenda McCrea, Alan Morantz

Regrets: Amanda Martinez, Kevin Brewer, Carrie Elliot

1. Welcome and Introduction

All members introduced themselves and something about themselves no one (in the room) knew.

2. Debrief of AGM, Minutes

- Minutes reviewed and approved by executive. Confirmed weblinks to documents from AGM will still be active next year when members are reviewing minutes.
- Good engagement during the post-meeting exercise and over 300 comments on Facebook to solicit ideas for CBLCA.
- Discussion about using the NSC for our AGM - overall well received.

3. Role of zone reps and email addresses

Discussion about zone rep emails – suggestion to delete and just use generalcblca@gmail.com

Discussion about use of committee specific emails. Suggestion for all standing committees to have a direct email address.

4. Winter carnival: plan, budget and volunteers

See attached proposed budget total \$1400. **Consensus agreement to approve \$1400 expense budget with commitment to work towards securing sponsorships equal or greater than last year (\$425) + sell memberships + open donation jar.**

- Discussion: Winter carnival historically never revenue neutral. We offer this event for the community as an investment and to attract new members. What is the maximum amount we are prepared to invest? Suggestion to look at the budget for parks and rec events within the total 12 months.
- Discussion about requirement to be a member to participate in Carnival. We encourage people to become members but they are not required to participate in the carnival. Suggest open donation jar vs. selling tickets for sleigh ride etc.
- Goal of this event is to offer a community social event, recruit new members,
- All budgets should show revenue and expenses; there will be a budget template (for all CBLCA work, not just winter carnival) used moving forward in 2019.
- No inclement weather date scheduled.

5. Schedule for 2019 meetings

- We have access to Maki House 1st and 3rd Thursday of each month.
- **For 2019, will have meeting 1st Thursday of each month, except for Jan 2019. Next meeting scheduled for Jan 17th 2019, 7-9pm.**

6. Donation to CBLCA and CBLCA's donation to FAMSAC

- \$500 Donation to CBLCA was received from Rug Hookers (via Old Forge Resource Centre)
- Suggestion to purchase a \$100 food hamper to FAMSAC on behalf of CBLCA. Consensus agreement to support this donation.

7. Date of next meeting and adjournment

- **ACTION: Before next exec meeting, all standing committees to meet to develop annual plan and budget**
- **Next meeting: Thursday January 17th 7:00-8:30pm, Maki House**
- To include on agenda:
 - o Discussion when to have general meetings
 - o Committee terms of reference
 - o Membership and Plans
 - o Executive Priorities for 2019