

MINUTES – CBLCA Executive
April 26, 2018
7-9 pm, Maki House

In attendance: Monica Patten, Kevin Brewer, Carrie Elliott, Emma Hancox, Susie Crowe, Gerald Fildebrand, Nigel Brereton, Brenda McCrea, Krystal Taylor, Carl Wimmi, Peggy McGillivray

Regrets: Ian McConnachie, Rick Nelson

1. Welcome, Agenda Review, Minutes of March 21

2. Debrief of Community Meeting, April 12, 2018

Round table for all members to share comments and feedback:

- Good attendance. Diversity of residents in attendance
- Many positive comments from residents after the meeting about the work we are doing
- Approx. 22 people at all times watching on Facebook, diverse age range. Over 539 views on Facebook to date.
- Over 50 comments/discussion on Facebook after the meeting
- Brief presentations and diversity of topics was good.
- Would have been good to have open floor for questions as a large group before breaking into small group. Some question whether small group format is valuable. Many people wanted to see the visuals vs. talking in small groups.
- Would be good to have consistent meeting structure to have open floor for comments from residents, not specific to the meeting topic...just open topics
- Visuals can't be seen on Facebook, so we need digital copies or take a picture to share in advance.
- We need a bigger screen (shared by many). Many people found it difficult to see the visuals.
- Paypal for membership purchases would be a good idea.
- Comments from some residents that it was good to see new executive members and the interactive format and energy at the meeting.
- "Some of these comments emphasizes that we should have meetings when we have information to share, and not every month".
- We advertised for "sidewalks, bike paths and roads", but we covered more information. So some people were disappointed that the depth of information on this topic was not covered.
- Some residents have shared they were happy they could view the meeting from home, especially people with young kids.
- Susie had great energy from residents during and after the discussion re. parks and rec.
- For small group discussion, Executive members should have key questions to walk around and ask residents.
- As Facebook Live viewer – microphone is essential, lighting was variable, need a tripod (we got one!)

3. Parks and Rec Update and Plans

- See attached
- **ACTION: Re. Insurance Susie needs more information for what we may be liable. If required, we can purchase one-time liability insurance for events.**
- **ACTION: Re. insurance Susie and Monica to ask city wide Federation of Community Associations their experience and understanding**
- **ACTION: Re. Wheel Day - Need a committee asap esp. for this event. Kevin, Carrie, Emma, Peggy, Monica volunteered to support Susie**
- **ACTION: Exec will approve via email re. costs for Wheel Day once total confirmed**

4 Committee reports

Transportation (attached)

We had over 185 emails sent to Councilor Taylor during our email campaign. Discussed a few lessons learned and of the limitations with our free MailChimp account for these types of activities. We received 2 responses to the general CBLCA email account from residents concerned about "hidden agendas" by including speeding in this email campaign. Discussion that this issue was included as a result of many residents raising this concern during the April community meeting.

Communications

- Getting approx. 3-4 emails per week asking to promote news
- Also receiving many other emails with positive feedback
- In the next newsletter will have a reader survey to assess newsletter content, frequency, etc.
- A community member has encouraged us to host a presentation on lyme disease prevention. Proposing June 14th as a community meeting with a presentation by an expert in this area.
 - o Emma has connected with an epidemiologist at UofO (name?) that did research on lyme disease specifically in our geographical area. She is available to present to our community.
 - o Discussion about other meeting content:
 - Peggy suggested erosion, stormwater management, and possible solutions as a discussion. Someone from RVCA may be able to speak to this.
ACTION: Monica to follow-up with Ian for connection with RVCA.
 - "summer kickoff" – promoting events, street parties, sports and rec, Splash bash, etc
ACTION: Emma and Susie to coordinate content
- New sidewalk signs:
 - o Recommendation presented: to purchase 36 double sided signs on 4mm, 16"x24" with 3 different artworks (CBLCA community meeting, Winter Carnival, CBLCA Community Event), with a 2" write on/write off vinyl strip on each side.
 - o Leanne O'Donnell from Remax will be purchasing the monthly community meeting signs; these will include a small logo promoting her business
 - o **ACTION: Gerald to review the cost for a larger 24"x24" sign, then will purchase single sided H-frame signs. Approved to purchase these signs.**

Constitution

This committee continues to:

- narrow down the boundaries of our community into one sentence.
ACTION: Carrie will be sending email requesting feedback.

- Discuss whether we continue to have residents to pay for CBLCA memberships. Will continue to request membership payments, but may consider in the future phasing out membership dues
- Discuss dates of our fiscal year (calendar, fiscal, or aligned with AGM). Planning to align with the AGM.

5 Neighbourhood Watch – a discussion

- The police proposed at our Winter Carnival reinstating Neighbourhood Watch in our neighbourhood
- Has been in our community for many years. The late Harry Kingston held “the list” of neighbours that participated. We need to decide if we want to reinstate this program in our neighbourhood.
- Neighbourhood Watch is a program to help neighbours watch out for neighbours to discourage crime. A cooperation between area residents and police. Constable Jeff Kostuck (sp?) would be our community contact.
- Each area has a lead and block captains. Also additional signage around the neighbourhood.
- Discussion of the different sources of information about crime reports locally online.
- Neighbourhood Watch would be a program independent of CBLCA
- Discussion of other ways to promote how to get to know your neighbours as a crime prevention strategy
- **ACTION: Brenda to go to Coordinators in meeting in May to better understand where this program is active in the City and how well it works**

6. Zone reps

- the gas lines have been marked for construction of the new sidewalk on Corkstown Road

7. Adjournment and next meeting

- Wednesday May 9th executive meeting cancelled
- Wednesday May 16th for next community meeting
- **ACTION: Kevin and Monica to propose date for next executive meeting** (to occur after May long weekend)